Starlight
SPARK INSIGHT
powered by STAR21

AUDIO RECORDING NOTICE

# Audio recording may take place in this space

Version 2.2 · 7 November 2026 · For: Pupils, parents, carers and visitors

*Coaching, not compliance. Growth, not grading. Insight, not surveillance.*

## What this means

Lessons in this room may be recorded by the teacher using Starlight. Starlight helps teachers reflect on their own teaching. Recording is the teacher's choice and is never hidden. What is recorded is the sound of the lesson, including what pupils say. There is no video.

## 1. Why recordings are used

The recording is transcribed and analysed by AI to give the teacher private feedback on their own teaching. The feedback may refer to what pupils said. It is seen only by the teacher, who can delete it at any time. School leaders see only general patterns across many lessons, never an individual lesson or pupil.

Nothing about an individual pupil is stored as a record of that pupil. No decision about any pupil is made by the system. Pupils are never identified by their voice.

Starlight does not monitor pupils or flag concerns; staff act on anything they hear in the usual way.

## 2. How data is handled

The school is the Data Controller. STAR21 Limited, which provides Starlight, stores recordings securely in the European Union and processes them on the school's behalf and on its instructions. Recording content is never used to train AI models.

The transcription provider holds its copy only while it transcribes the recording, or for a short, limited period where a fallback provider is used; the AI provider holds its copy for up to 30 days only to detect misuse of its service, then deletes it.

## Your choice

If you or your parent or carer would prefer that you are not recorded, tell the school office. The school will arrange for recording not to take place in your lessons.

## Retention, privacy and rights

Recordings, transcripts and feedback stay in the account of the teacher who uploaded them until the teacher deletes them, until the school instructs their deletion, or until the school's agreement ends. When the school's agreement ends, data is returned at the school's request or securely deleted within 90 days, unless the law requires otherwise. For more details or to exercise your data protection rights, see the school's Privacy Notice or contact the school's data protection lead.